

PARENT PLUS LOAN APPLICATION INSTRUCTIONS

If your parent would like to apply for a Parent PLUS loan the steps are as follows:

1. The student must complete the Free Application for Federal Student Aid at www.fafsa.gov before being considered for a Parent PLUS Loan.
2. The parent should log on to the Direct Loan website at <https://studentloans.gov/myDirectLoan/index.action>. **Please note the application process will not begin until June 01, 2013 for the 2013-2014 academic year and won't be available until that time.** The parent should log in (not the student) using their own name, social security number, date of birth, and federal student aid pin. The pin is the same one used for completing the Free Application for Federal Student Aid. If the parent who wishes to apply for a Federal Direct PLUS loan does not have one, they may visit <http://www.pin.ed.gov/PINWebApp/pinindex.jsp> to obtain one.
3. Click on the link "Request a PLUS loan" then "Parent PLUS" and follow the instructions.
4. Complete the eMPN after you have completed the request by clicking the "Complete Master Promissory Note" link and then select Parent Plus. The eMPN record will be sent electronically to the University and the student account updated within two weeks of the parent completing it.
5. Read the PLUS Loan Information and Privacy Act Disclosure Statement located at http://adminfinance.umw.edu/financialaid/files/2011/09/IMPORTANT_INFORMATION_ABOUT_YOUR_PLUS_LOAN_APPLICATION1.pdf
6. Complete the Direct PLUS Loan Information form that is located at <http://www.umw.edu/documents/document/federal-direct-plus-request-form-future/> and fax or mail it to the University's Financial Aid Office.

Our mailing address is:

University of Mary Washington
Office of Financial Aid
Lee Hall Student Service Center
1301 College Avenue
Fredericksburg, VA 22401

Our fax number is:

540-654-1858

The Department of Education will initiate a credit check which is valid for only 90 days. The credit decision will be sent to the University by the Department of Education. The Parent PLUS Loan cannot be disbursed or the student account balance deferred until all the steps have been completed and recorded by the Office of Financial Aid.