In the Event of an Accident:

1) Call the Police
        A. At UMW main campus, contact the University Police (540) 654-1025
        B. In Virginia, call the State Police
        C. Outside of VA, contact the police in your current jurisdiction

2) Additional Reporting
        A. Contact Rental Car Company (if driving a rental car)
        B. Contact University Risk Management – (540) 654-1020
            (after hours, contact University Police)
        C. Contact Facilities Services – (540) 654-1047 (if driving state vehicle)

3) General Information
        A. Do NOT admit fault
        B. Do NOT comment about the accident to anyone but the police and insurance company
        C. Gather Information
            1. Driver's information (name, address, contact number) & number of passengers
            2. Witness information (same as above)
            3. Injured parties information (if any, same as above)
            4. Police information (same as above, including badge number)
            5. Police Report
        D. Gather Evidence
            1. Photographic Evidence (use cell phone for pictures)
            2. Property Damage
            3. Physical Layout of the scene

4) THE VEHICLE IS INSURED BY: The Commonwealth of Virginia