

SUMMER SESSION COURSE CHANGE

Official Use Only
Date: _____

Time: _____

NAME _____ SSN _____ DATE _____

PERMANENT MAILING ADDRESS _____

SUMMER SESSION ADDRESS _____

DAYTIME TELEPHONE NO. _____ EVENING TELEPHONE NO. _____

EMAIL ADDRESS _____

REVISED FEBRUARY 2013

SECTION I: COURSES TO BE ADDED

Complete this section with the courses to be added. Note the appropriate term in the "TERM" column. Write the course credits to be taken for A/F or pass/fail credit in the appropriate columns. Indicate in the "REP CRS" column if a course is to be repeated and needs approval.

TERM	CRN				DISC				CRS NO.				SUF		SECT		ABBR. CRS. TITLE		CHANGE GRADE TYPE TO		REP CRS	REPEAT/OVERLD APPROVAL
																			A/F	P/F S/U		

SECTION II: COURSES TO BE DROPPED

Complete this section with the courses to be dropped. Note the appropriate term in the "TERM" column.

TERM	CRN				DISC				CRS NO.				SUF		SECT		ABBR. CRS. TITLE

SECTION III: A/F OR PASS/FAIL GRADE TYPE CHANGES

Complete this section for changes to the registered grade type of a course.

Note the appropriate term in the "TERM" column.

TERM	CRN				DISC				CRS NO.				SUF		SECT		ABBR. CRS. TITLE		CHANGE GRADE TYPE TO		
																			A/F	P/F S/U	

INSTRUCTIONS: Please refer to the appropriate instructions and dates. No action is considered official until this form is completed and delivered to the Office of the Registrar, Lee Hall 206. The official date of the change is the date this document is received in the Office of the Registrar. If you are receiving financial aid, you must check your status with the Office of Financial Aid, Lee Hall 301, before you add or drop courses.

Student Signature (All forms must be signed)