



University of Mary Washington
INTERNATIONAL STUDENT EXCHANGE PARTNER
INFORMATION SHEET

Official Name	University of Mary Washington
University Address	University of Mary Washington Center for International Education 1301 College Avenue Fredericksburg, VA 22401
Department responsible for student mobility	Center for International Education 1301 College Avenue Lee Hall 434 Fredericksburg, VA 22401 Tel: +1(540)654-1870
Study Abroad Website	international.umw.edu/international-services
CIE Director	Jose Sainz Tel: 540-654-1261 Email: jsainz@umw.edu
Incoming Students (to UMW)	Caitie Cavalier Tel: 540-654-1870 Email: ccavalie@umw.edu
Outgoing Students (from UMW)	Caitie Cavalier Tel: 540-654-1870 Email: ccavalie@umw.edu

<p>Number of places available</p>	<p>The number of spaces available can be negotiated on an annual basis.</p> <p>The University of Mary Washington does not require that an equal number of students be mobile in a given year, although a balance in mobility levels should be achieved over the duration of the agreement.</p>												
<p>Nomination and Application Deadlines</p>	<p>Nominations and applications must be received by the CIE office by the following deadlines:</p> <table border="1" data-bbox="467 604 1373 947"> <thead> <tr> <th></th> <th>Home University Nomination Period</th> <th>Student Application Deadline</th> </tr> </thead> <tbody> <tr> <td>August Entry</td> <td>March 1 - 30</td> <td>April 30</td> </tr> <tr> <td>January Entry</td> <td>September 1-30</td> <td>October 15</td> </tr> </tbody> </table>		Home University Nomination Period	Student Application Deadline	August Entry	March 1 - 30	April 30	January Entry	September 1-30	October 15			
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<p>Study dates</p>	<p>Students can be nominated to study at UMW for one of the following options:</p> <table border="1" data-bbox="477 1182 1430 1696"> <thead> <tr> <th></th> <th>Study Periods</th> <th>Dates</th> </tr> </thead> <tbody> <tr> <td>Option 1</td> <td>Fall Semester</td> <td>Late August to mid December</td> </tr> <tr> <td>Option 2</td> <td>Spring Semester</td> <td>Mid-January to mid May</td> </tr> <tr> <td>Option 3</td> <td>Full Academic year (Fall & Spring semesters)</td> <td>Late August to mid May</td> </tr> </tbody> </table> <p>Academic calendar can be found at:</p> <p>http://academics.umw.edu/calendar/</p>		Study Periods	Dates	Option 1	Fall Semester	Late August to mid December	Option 2	Spring Semester	Mid-January to mid May	Option 3	Full Academic year (Fall & Spring semesters)	Late August to mid May
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<p>Nomination and Application Process</p>	<p>To nominate your exchange students, please submit the Exchange Student Nomination Form https://bit.ly/35BpPgy</p> <p>Once this information is received, CIE will email students and invite them begin their application.</p> <ul style="list-style-type: none"> • Step 1 Student submits the International Exchange Student Application http://bit.ly/2Cj85a9 and supporting documents. • Step 2 Student receives acceptance materials, to include the DS-2019 Certificate of Eligibility for J-1 Exchange Visitor Status (the document used to obtain the J-1 Exchange Visitor student visa). • Step 3 Prepare for arrival to UMW by reviewing the information on our Admitted International Students http://bit.ly/2o5Bcsn webpage and acceptance materials.
<p>VISA information</p>	<p>Students will apply for a J-1 Exchange Visitor visa (student, college/university category). Refer to the “How to Apply” section of the U.S. State Department’s Exchange Visitor Visa http://bit.ly/2EBvQQ2 webpage.</p> <p>Note: Students will be expected to pay the Student and Exchange Visitor Information System SEVIS fee http://bit.ly/2EmUy7v This is a one-time fee of \$220 dollars, charged by the U.S. Department of Homeland Security (DHS).</p> <p>Students are welcome to email CIE (cie@umw.edu) with any questions they have regarding the visa process.</p>
	<p>Exchange students are eligible to take most courses offered during their term of study, provided:</p> <ul style="list-style-type: none"> • they have the necessary prerequisite(s) (i.e., foundation courses) • the course is not “closed” to a specific population of students, such as courses labeled FSEM, LRSP, BLST, NURS, GBUS, MSCI, HN, EDUC, and 400-500 level courses <p>Students should review the Schedule of Courses http://bit.ly/2CIfvJO and select 5-7 courses.</p> <ul style="list-style-type: none"> • Courses at the 100-200 level are ordinarily introductory. Courses numbered 200-299 may assume prior study in the subject.

<p>Course Registration</p>	<p>Courses at the 300-400 level are “upper level” and assume previous course work.</p> <ul style="list-style-type: none"> • Most courses are worth 3 credits, but sometimes 4, if they include a lab. The average course load for students is 15 credits per term, which equals 30 ECTS credits. However, 12 credits is considered full-time, and exchange students in the past have found 12 credits to be a manageable course load. • Students will be assigned an academic advisor with whom they will register for courses. <ul style="list-style-type: none"> ○ The advisor will do their best to register students in courses prior to arrival. ○ Students are advised to have some flexibility in their course selections, as we cannot guarantee all courses will be open. ○ Students will have up until the end of their first week of classes to make schedule adjustments. ○ Students should plan on registering for 2 upper-level courses in their discipline of study, and another 2-3 courses in disciplines outside their course of study. Upper level courses tend to have fewer seats and in high demand. Exchange students should plan on taking a few introductory level courses. • The Grading System <u>http://bit.ly/2GaVfNs</u> is based on the A-F letter grades. • Method of Assessment <ul style="list-style-type: none"> ○ Students will be informed by each professor what the method of assessment will be for a given course. Typically, students are given a mid-term and final exam, and possibly some small assignments or quizzes to ensure they are keeping up with required course work. Participation in class discussion is also calculated into the final grade. ○ Final exams occur during the one week period after the last day of classes in each term. Students must plan to remain on campus until the Saturday after final exams. ○ Students shall request an official transcript be sent to their home institution at the conclusion of their program. The international office of the student’s home institution may request transcripts through the CIE office, if necessary.
<p>Accommodation</p>	<p>Exchange students will receive an invitation to submit the Housing & Dining Agreement <i>after</i> receiving their acceptance materials from CIE</p>

	<p>(mid-June for Fall exchange students and early November for Spring exchange students). Exchange students are required to live on-campus.</p> <ul style="list-style-type: none"> • Exchange students may also select from any “upper class” residence hall. Housing preferences are taken into consideration in the Housing Application. • Exchange students shall select the 225 Meal Block Plan http://bit.ly/2HaH10q • Housing and meal costs will be billed to the student’s UMW student account. Students will receive an email from umwbills@umw.edu alerting them of payments and due dates.
<p>Accident & Illness Insurance</p>	<p>Exchange students are required to enroll in the iNext Global Adventure Plan http://bit.ly/2ChXv3g (university sponsored insurance) for the duration of their program. The cost is approximately \$300 for one semester (if under 24 years of age)</p>
<p>Books, Supplies, and Personal Expenses</p>	<p>Approximately \$1,500 per semester.</p>
<p>Total Estimated Cost of Attendance</p>	<p>The total estimated cost of attendance for one semester is \$8,492 dollars (2022/2023). Student must submit proof of finances before CIE can issue visa paperwork.</p>
<p>Welcome and Arrival</p>	<p>Fall semester exchange students are expected to arrive the Monday prior to the first day of classes. The exact date will be listed in the welcome letter.</p> <p>Spring semester exchange students are expected to arrive the Wednesday prior to the first day of classes. The exact date will be listed in the welcome letter.</p> <p>Exchange students will be provided with airport shuttle service by the CIE office as long as they submit an airport shuttle request and their travel plans fall within the specified arrival window as indicated in the welcome letter.</p>