



UNIVERSITY OF  
MARY WASHINGTON

where great minds get to work

OFFICE OF THE REGISTRAR

Fredericksburg Campus  
Lee Hall 206  
Phone: (540) 654-1063  
Fax: (540) 654-2145

Stafford Campus  
South Building 144  
Phone: (540) 286-8008  
Fax: (540) 286-8005

COURSE REGISTRATION REQUEST

Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_ Term: \_\_\_\_\_

Last First MI

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Degree Sought: BA/BS BLS BPS MEd MBA MS Email: \_\_\_\_\_

**A. Course Registration Information:** Enter the course reference number (CRN) and course, including suffixes and selection EXACTLY as they appear on the course listing on the Office of the Registrar's website: <http://academics.umw.edu/registrar/course-schedules-and-registration/>. Write the course credits for each course to be taken for a letter grade or pass/fail in the appropriate columns. Place the TOTAL credits for the term in the indicated box. Place a check in the Repeat Course column next to any course to be repeated. Students are required to have written, signed permission to take a major course at the campus other than the one at which they enrolled.

CRN	Course Number	Sect	Grade Type		Repeat Course*	Abbreviated Course Title
			Graded	P/F or S/U		
<b>TOTAL CREDITS</b>			Overload Authorization(Academic Services or Stafford) MAX: _____ Authorized by: _____ Students must pay additional fees for taking more than 18 credits			

**B. Alternative Courses:** The courses listed below may be used as alternatives to replace any of the above courses should they not be available.

CRN	Course Number	Sect	Grade Type		Repeat Course*	Abbreviated Course Title
			Graded	P/F or S/U		

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Permission to Repeat a Course:  
To repeat a course, the original grade must be less than a C. No course may be repeated more than once. No more than three courses may be repeated in a single semester.

Please allow 2-3 business days for your registration request to be processed. You may confirm your registration through your EagleNet account.