

University of Mary Washington  
College of Business  
MBA/MSMIS Dual Degree

**REQUEST for WAIVER/TRANSFER CREDIT  
FOUNDATION/CORE/ELECTIVE COURSES**

Effective Fall 2010

Name: \_\_\_\_\_  
Last
First
Middle Initial

**In order for coursework completed at another institution to be considered equivalent to a UMW course, it must meet the following criteria:**

- Completed at a regionally-accredited college or university
- Content was equivalent to the UMW course. *If possible, please provide a course description or syllabus.*
- Completed prior to admission to UMW
- **Transfer Credit for graduate level course(s)** must have been completed within the last **6 years** with a grade of "B" or higher
- Had an equal or greater number of credits awarded (may combine two or more courses)
- **Waiver for foundation level course(s)** must have been completed within the last **10 years** with a grade of "B" or higher
- Official transcript is submitted

**Information for Foundation Course Waiver Request(s)**

UMW Foundation Courses	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
<i>EXAMPLE</i> LRSP 331 Org. Behavior	MGMT 3XX	Organizational Behavior	J. Smith Accredited College	A	<del>Yes</del> <del>No</del>	<del>Grade</del> <del>Age</del> <del>Content</del> <del>Need Additional Information</del>
<b>Required:</b>						
ACCT 201 Accting for Mgrs					Yes No	Grade Age Content Need Additional Information
BPST 314 Bus. Legal Envir					Yes No	Grade Age Content Need Additional Information
BPST 316 Stats. For Mgrs					Yes No	Grade Age Content Need Additional Information
CIST 304 Comp Info. Sys Prog I					Yes No	Grade Age Content Need Additional Information
LRSP 306 Econ for Bus.					Yes No	Grade Age Content Need Additional Information
LRSP 311 The Mgt Process					Yes No	Grade Age Content Need Additional Information
LRSP 331 Org. Behavior					Yes No	Grade Age Content Need Additional Information
LRSP 412 Mkt for Mgrs					Yes No	Grade Age Content Need Additional Information
LRSP 433 Prod/Oper Mgt					Yes No	Grade Age Content Need Additional Information
LRSP 400 Intro. to MBA Prog.	<i>--Not Waivable--</i>					
<b>3 credits from the following:</b>						
CIST 299 Intro Comp Info Sys					Yes No	Grade Age Content Need Additional Information
CIST 305 Comp Info. Sys Prog II					Yes No	Grade Age Content Need Additional Information
CIST 401 Database Sys					Yes No	Grade Age Content Need Additional Information
CIST 406 Data Comm & Networking					Yes No	Grade Age Content Need Additional Information

**Information for Graduate Level Transfer Credit Request(s)**

Equivalent UMW Graduate Course	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
					Yes No	Grade Age Content Need Additional Information
					Yes No	Grade Age Content Need Additional Information

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PROGRAM USE ONLY

\_\_\_\_\_  
Faculty Reviewer
Date
Faculty Reviewer
Date

COMMENTS: