UNIVERSITY OF MARY WASHINGTON
COLLEGE OF BUSINESS

MBA/MSMIS Dual Degree

REQUEST for WAIVER/TRANSFER CREDIT

FOUNDATION/CORE/ELECTIVE COURSES

Effective Fall 2011

Name:_____
Last First Middle Initial

In order for coursework completed at another institution to be considered equivalent to a UMW course, it must meet the following criteria:

- Completed at a regionally-accredited college or university
- Completed prior to admission to UMW
- Had an equal or greater number of credits awarded (may combine two or more courses)
- Official transcript is submitted
- Content was equivalent to the UMW course. *If possible, please provide a course description or syllabus.*
- ***Transfer Credit for graduate level course(s)*** must have been completed within the last ***6 years*** with a grade of "B" or higher
- ***Waiver for foundation level course(s)*** must have been completed within the last ***10 years*** with a grade of "B" or higher

Information for Foundation Course Waiver Request(s)						
UMW Foundation Courses	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
EXAMPLE *LRSP 331 Org. Behavior*	*MGMT 3XX*	*Organizational Behavior*	*J. Smith Accredited College*	A	~~__Yes __No~~	~~____Grade ____Age ____Content ____Need Additional Information~~
Required:						
ACCT 201 Accting for Mgrs					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
BPST 314 Bus. Legal Envir					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
BPST 316 Stats. For Mgrs					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
CIST 304 Comp Info. Sys Prog I					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 306 Econ for Bus.					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 311 The Mgt Process					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 331 Org. Behavior					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 412 Mkt for Mgrs					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 433 Prod/Oper Mgt					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
LRSP 400 Intro. to MBA Prog.	*--Not Waivable--*					
3 credits from the following:						
CIST 299 Intro Comp Info Sys					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
CIST 305 Comp Info. Sys Prog II					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
CIST 401 Database Sys					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
CIST 406 Data Comm & Networking					__Yes __No	____Grade ____Age ____Content ____Need Additional Information

Information for Graduate Level Transfer Credit Request(s)						
Equivalent UMW Graduate Course	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
					__Yes __No	____Grade ____Age ____Content ____Need Additional Information
					__Yes __No	____Grade ____Age ____Content ____Need Additional Information

Student Signature: _____ Date: _____

PROGRAM USE ONLY

_____ _____ _____ _____
Faculty Reviewer Date Faculty Reviewer Date

COMMENTS: