

University of Mary Washington
College of Business
General MBA

REQUEST for WAIVER/TRANSFER CREDIT
FOUNDATION/CORE/ELECTIVE COURSES

Effective Fall 2010

Name: _____
Last
First
Middle Initial

In order for coursework completed at another institution to be considered equivalent to a UMW course, it must meet the following criteria:

- Completed at a regionally-accredited college or university
- Completed prior to admission to UMW
- Had an equal or greater number of credits awarded (may combine two or more courses)
- Official transcript is submitted
- Content was equivalent to the UMW course. *If possible, please provide a course description or syllabus.*
- **Transfer Credit for graduate level course(s)** must have been completed within the last **6 years** with a grade of "B" or higher
- **Waiver for foundation level course(s)** must have been completed within the last **10 years** with a grade of "B" or higher

Information for Foundation Course Waiver Request(s)

UMW Foundation Courses	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
<i>Example</i> LRSP 331 Org. Behavior	MGMT 3XX	Organizational Behavior	J. Smith Accredited College	A	Yes No	Grade Age Content Need Additional Information
ACCT 201 Actng for Mgrs					Yes No	Grade Age Content Need Additional Information
BPST 314 Bus. Legal Envir					Yes No	Grade Age Content Need Additional Information
BPST 316 Stats. For Mgrs					Yes No	Grade Age Content Need Additional Information
LRSP 306 Econ for Bus.					Yes No	Grade Age Content Need Additional Information
LRSP 311 The Mgt Process					Yes No	Grade Age Content Need Additional Information
LRSP 331 Org. Behavior					Yes No	Grade Age Content Need Additional Information
LRSP 412 Mkt for Mgrs					Yes No	Grade Age Content Need Additional Information
LRSP 433 Prod/Oper Mgt					Yes No	Grade Age Content Need Additional Information
LRSP 400 Into to MBA Prog.	--Not Waivable--					

Information for Graduate Level Transfer Credit Request(s)

Equivalent UMW Graduate Course	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
					Yes No	Grade Age Content Need Additional Information
					Yes No	Grade Age Content Need Additional Information

Student Signature: _____ Date: _____

PROGRAM USE ONLY

Faculty Reviewer

Date

Faculty Reviewer

Date

COMMENTS: