



General MBA

REQUEST for WAIVER/TRANSFER CREDIT FOUNDATION/CORE/ELECTIVE COURSES

Effective Fall 2011

Name: _____
Last
First
Middle Initial

- In order for coursework completed at another institution to be considered equivalent to a UMW course, it must meet the following criteria:**
- Completed at a regionally-accredited college or university
 - Content was equivalent to the UMW course. *If possible, please provide a course description or syllabus.*
 - Completed prior to admission to UMW
 - **Transfer Credit for graduate level course(s)** must have been completed within the last **6 years** with a grade of "B" or higher
 - Had an equal or greater number of credits awarded (may combine two or more courses)
 - **Waiver for foundation level course(s)** must have been completed within the last **10 years** with a grade of "B" or higher
 - Official transcript is submitted

Information for Foundation Course Waiver Request(s)						
UMW Foundation Courses	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
<i>Example</i> LRSP 331 Org. Behavior	MGMT 3XX	Organizational Behavior	J. Smith Accredited College	A	___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
ACCT 201 Accting for Mgrs					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
BPST 314 Bus. Legal Envir					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
BPST 316 Stats. For Mgrs					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 306 Econ for Bus.					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 311 The Mgt Process					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 331 Org. Behavior					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 412 Mkt for Mgrs					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 433 Prod/Oper Mgt					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
LRSP 400 Into to MBA Prog.	--Not Waivable--					

Information for Graduate Level Transfer Credit Request(s)						
Equivalent UMW Graduate Course	Potential Equivalent Course(s)				OFFICIAL USE ONLY	
	Course #	Course Title	Completed at (Name of Institution)	Grade	Approval (Initials)	Reason for Denial
					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information
					___ Yes ___ No	___ Grade ___ Age ___ Content ___ Need Additional Information

Student Signature: _____ Date: _____

PROGRAM USE ONLY

Faculty Reviewer
Date
Faculty Reviewer
Date

COMMENTS: