

University of Mary Washington

Finance

Code of Ethics

The Finance Office is committed to the preparation of students to be educated and enlightened citizens who will lead productive and meaningful lives.

The Finance Office shall provide superior customer service while insuring proper internal control and compliance with university, State and Federal laws and polices. The Finance Office conducts itself and administers the University's financial records at the highest level of professionalism and in an ethical manner to ensure that the records meet the test of public scrutiny and prudent fiscal stewardship.

The adopted values and work accomplished by the Finance Office is based on high ethical standards. Ethics focus on behavioral choices made in the execution of duties and responsibilities. The University of Mary Washington Finance Office's professional ethics include:

Trust

Rely on others to uphold their covenants, believe in their ability and willingness to do so, rely on and be confident in character, ability, strength and truth of others.

Honesty

Be fair and straight-forward in conduct, refuse to harbor hidden agendas, commit to objective decision making, where each individual, unit or department is treated fairly in an environment free from bias or favoritism.

Integrity

Adhere to the University's values and make decisions based on the greater good to the university and not to the individual. Avoid conflicts of interest by adhering to the University's conflict of interest policy.

Respect

Believe that all members of the university community are worthy of high regard and the treatment of all with civility and consideration.

Reliability

Provide full, fair, accurate, timely and understandable work. Take responsibility for the work and services performed. Be responsive to the needs of the University community.

Due Care

Exercise due professional care in the performance of our work. Treat confidential information as such; adhere to the good data stewardship.

Continuing Education

Continue to enhance our professional competencies by participating in professional development opportunities, in order to ensure prudent fiscal stewardship in constant times of change.